

MAY'S COTTAGE INFORMATION

This page gives details on the forms and information on the following pages.

The **Deposit Form** is to send us your details along with a cheque for your deposit. Please contact us first to confirm the availability of the cottage for your intended stay and to provisionally book your holiday.

If you have Adobe Reader, then you can fill in the details by typing directly into the form boxes while the PDF is open in Adobe Reader.

For your convenience the **Balance Owing Form** is also included and will be automatically filled in, as you type your details into the Deposit Form. This form is then ready to send when the balance is due.

Alternatively, you can print out the forms directly and then enter the information manually. Please print clearly using Block Capitals.

When you have entered the necessary details on the two form pages, sign them, and send them at the appropriate times with the necessary cheques attached.

The Deposit Form with a cheque should reach us **within seven days** of making your provisional booking and will confirm your holiday. The Balance Owing form with cheque should reach us **one month before** the start of your stay. Please see the Booking Conditions for all the details.

The tariffs for 2005 are included with this document and are guaranteed for 2005 only.

If you have any further questions or queries, please do not hesitate to contact us.

We look forward to seeing you!

MAY'S COTTAGE BALANCE PAYMENT FORM

I enclose a cheque for the balance owing of:

on the letting of May's Cottage

FROM: Day Month Year

TO: Day Month Year

Deposit Sent:

Sent on:

Of Total Rental Value:

SIGNATURE

DATE:

ORIGINAL DETAILS

Title First Name Surname

Address

Town

County Post Code

Country

Phone No:

Email:

BOOKING CONDITIONS

PRICES

Prices quoted are per week. Bookings are made on a weekly basis with arrival any time after 2.00 pm and departure by 10 am on the final day. For out of season bookings, it may be possible to change arrival and departure days.

GENERAL

Please inform us of the number of people who will be coming. The total number staying will not exceed the number of beds indicated for that property in the accommodation details. If the conduct of any member of the party is prejudicial to the well-being either of the other visitors or the property itself, then we may repossess the property without notice. Guests should not smoke in the accommodation & we regret that unless otherwise specified, we do not take pets.

PAYMENT

Payment may be made by cheque drawn on a UK Bank/Building Society. Please make cheques payable to May & Robinson. Payment by credit card is not accepted. Please telephone or e-mail to provisionally book the accommodation. This provisional booking will be held for seven days, during which time, a deposit of one third of the holiday price is required. If the deposit is not received within these seven days, the booking will be cancelled. By paying the deposit, the client acknowledges that he or she agrees to these Conditions of Booking. The balance of the rent is due, without reminder, one month before the commencement of the holiday. If a receipt is required, please enclose s.a.e. There will be an extra charge for any additional cleaning of the property if not left in a satisfactory condition and all breakages and damage must be paid for.

CANCELLATION

In the event of cancellation, the balance of the rent is still payable one month before the commencement of the period booked. We will do our best to obtain a replacement booking and if we succeed, we will return the payment made, less any costs incurred in reletting. We strongly recommend holiday cancellation insurance.

NON AVAILABILITY OF PROPERTY

If for any reason beyond our control, for example fire damage, the property is not available on the days booked, all payments will be refunded in full, but we shall not be liable for any further claims.